



Quest
Oracle
Community

CAREER CENTER

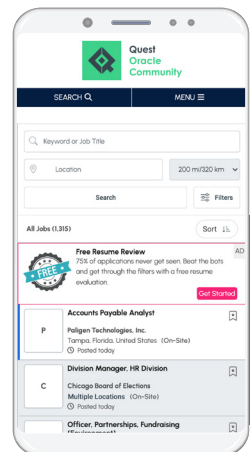
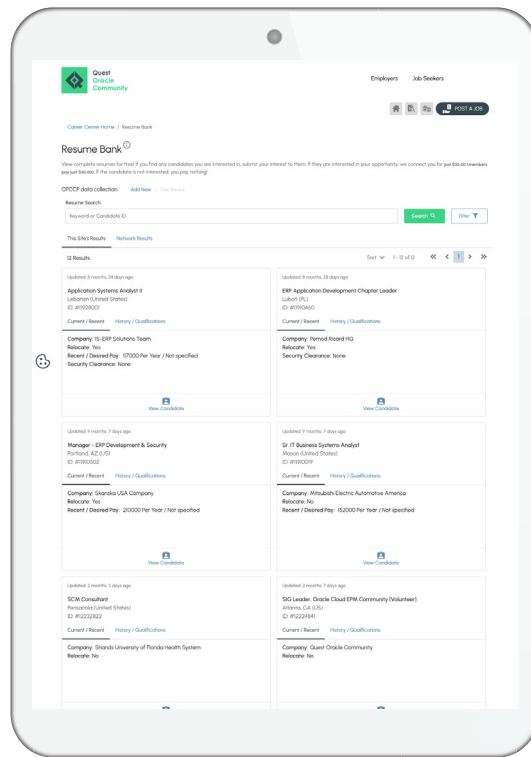
EMPLOYER MANUAL



Careers
POWERED BY MOMENTIVE

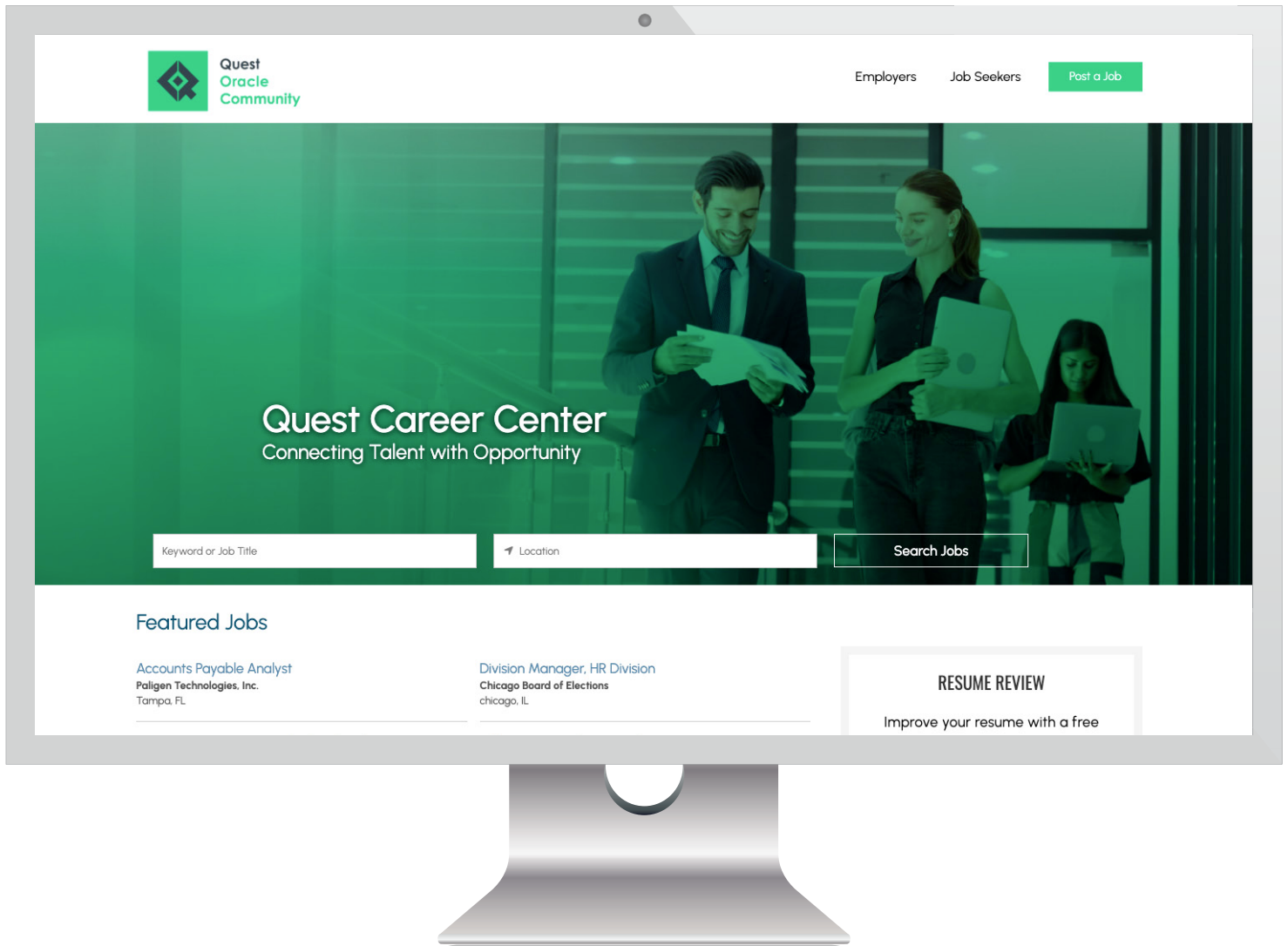
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Welcome to the Quest Career Center

The Quest Career Center is a leading online destination for Oracle, enterprise technology, and business systems professionals to grow their careers. It connects employers with skilled, qualified candidates who support digital transformation, system optimization, and technology excellence across Oracle Cloud, JD Edwards, PeopleSoft, ERP, database management, and related enterprise IT solutions.



EMPLOYER BENEFITS

The Quest Career Center connects employers with qualified Oracle, enterprise technology, and business systems professionals. Create your free employer account and reach candidates across Oracle Cloud, JD Edwards, PeopleSoft, ERP, database management, IT operations, consulting, and related enterprise technology fields who are ready to support innovation and drive business growth.

WHY EMPLOYERS LOVE US

- **ELEVATE YOUR RECRUITMENT STRATEGY.** Post your opportunities on a trusted career center platform that connects you with skilled, qualified candidates actively seeking their next role to grow, contribute, and make an impact.
- **MAXIMIZE OUTREACH AND VISIBILITY.** Use targeted job alerts and email campaigns to ensure your opportunities reach the right candidates quickly and effectively.
- **CONDUCT EFFICIENT AND FOCUSED SEARCHES.** Leverage advanced resume search filters to identify top talent that aligns with your organization's specific needs.
- **STREAMLINE YOUR HIRING PROCESS.** Easily manage job postings and track applicant activity through a user-friendly platform, allowing you to focus on selecting the best candidates.
- **STRENGTHEN YOUR EMPLOYER BRAND.** Create a compelling company profile that showcases your mission, values, and workplace culture to attract high-quality talent.

For more support, please visit our Support Center for additional resources.

[CLICK HERE](#)

POST A JOB

1. On the main employer account page, under “**Quick Links**,” click “**Post a Job**.”
2. Select “**Type of Job Posting**” and enter job details; click “**Continue**.”
3. Select any additional add-ons or upgrades.

Quest Oracle Community

Employers Job Seekers Welcome Member

POST A JOB

Post / Create A Job

Use the form below to post your job opening. If you have any questions or encounter any problems, please contact us at 860-437-5700.

* indicates required field

Type of Job Posting			View complete product list
Product	Duration	Cost	
☒ (Members) 30 Day Job Posting	30 days	\$199.00	
• Posted for 30 Days			
☐ (Non-Members) 30 Day Job Posting	30 days	\$499.00	
• Posted for 30 Days			
☐ (Members) Ultimate Recruitment Package	30 days	\$499.00	

Choose the product that fits your current recruitment needs.

THE BEST WAY TO REACH JOB SEEKERS

Place your open positions where qualified professionals go to advance their careers. Reach the right candidates with greater visibility through our multi-channel recruitment solutions:

Job Posting Upgrades

Highlighted jobs remain at the top of search results, and the job is distributed to thousands of recruitment sites or sites that are marketed specifically to diverse and/or veteran candidates.



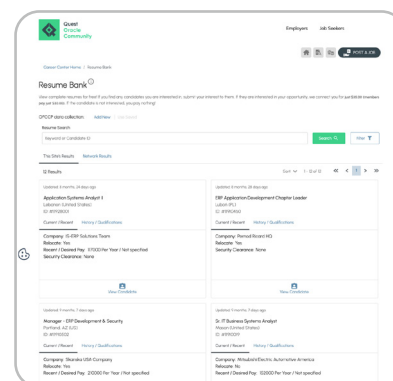
TalentBoost



Diversity/Veterans

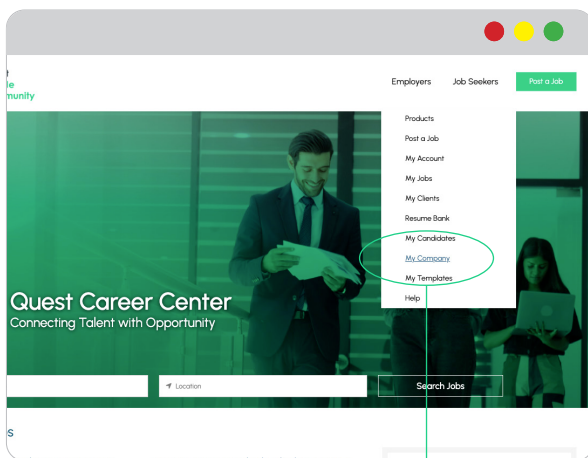
Resume Bank Access

Search, find, and contact the most qualified and relevant candidate for your open position.

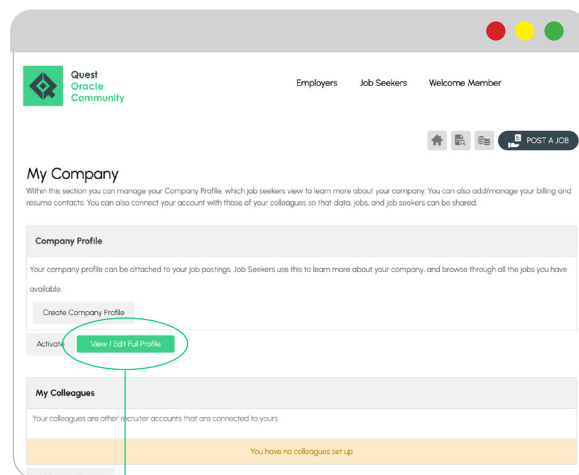


DETAILED COMPANY PROFILE AND LOGO UPLOAD CAPABILITIES

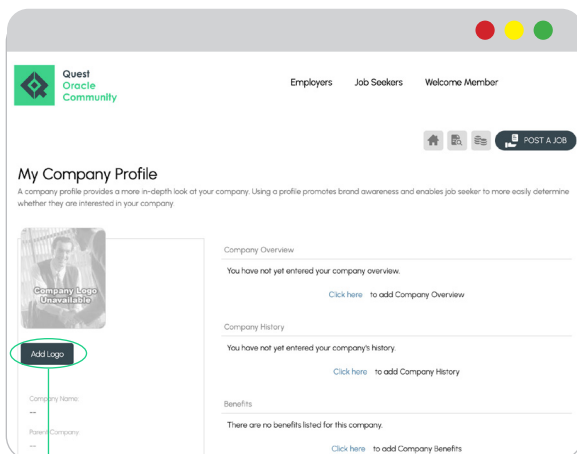
If hiring qualified talent is a top priority for your company, then having a complete and streamlined company profile with a logo can certainly promote your brand. The Quest Career Center offers detailed company profile generation and logo upload capabilities to employers for FREE. With this, job seekers can look for relevant information about your company without leaving the job board.



Employers > My Company

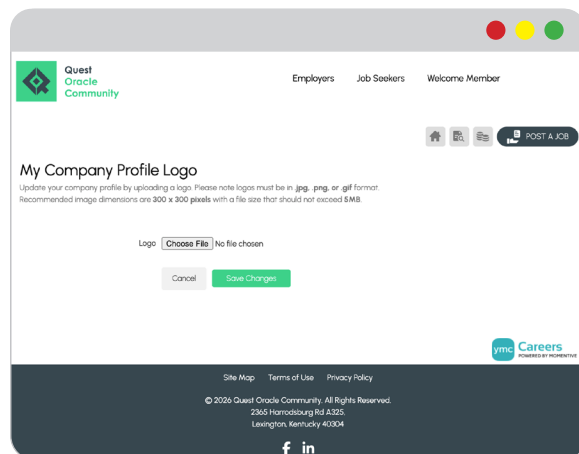


View/Edit Company Profile



Add logo

Logos must be in .jpg, .png, or .gif format.
Recommended:
Dimensions - 300 x 300 pixels.
File size - Should not exceed 5MB



Browse > Save

DASHBOARD

The screenshot shows the Quest Oracle Community dashboard for an employer. At the top, there's a navigation bar with the Quest Oracle Community logo, links for Employers, Job Seekers, and a Welcome Member message. A 'POST A JOB' button is also present. The main section is titled 'My Account' and includes a description of the account's capabilities. On the left, there's a 'QUICK LINKS' sidebar with options like 'Post a Job', 'Products / Pricing / Specials', 'Search Resumes', 'Edit Account Settings', 'Deactivate Account', 'Terms & Conditions', and 'Privacy Policy'. The central area features a 'Current Account Status' table showing 0 new messages, 0 total applicants, and 0 active jobs. Below this is a 'My Message Inbox' section, which is currently empty, and a 'My Resume Contacts' section, also empty. Two green callout boxes at the bottom provide context: one for the message inbox and another for the resume contacts.

Quest Oracle Community

Employers Job Seekers Welcome Member

POST A JOB

My Account

Your "My Account" area lets you manage your jobs, candidates, and more. It gives you full control over your recruitment all from one area.

QUICK LINKS

- Post a Job
- Products / Pricing / Specials
- Search Resumes
- Edit Account Settings
- Deactivate Account
- Terms & Conditions
- Privacy Policy

Current Account Status	
New Messages:	0 message(s)
Total Applicants: *	0 applicant(s)
Active Jobs:	0 job(s)

Note: Applicants only includes Job Board and Email apply methods.

My Message Inbox

These are messages you have received from candidates.

Inbox Sent

Currently no messages

New Message Templates

My Resume Contacts

These are candidates you contacted through the Resume Bank.

Currently no resume contacts

Receive & send messages directly from candidates to your account.

You can track how many applications you received.

MY JOBS

Quest Oracle Community

Employers Job Seekers Welcome Member

POST A JOB

My Jobs

For more information about the My Jobs page, [Click here](#).

Search

Enter keyword to search in Job name, position, description, company name, city or search by Job ID number

Show Advanced Search Options

Search

View OFCCP Data

Viewing 1 - 3 of 3 Jobs

Activate Stop Delete

	Position	Location	Start	End	Status	Action
☐	Accounts Payable Analyst Show Details	Arlington, Virginia, United States	02/14/2026	03/13/2026	Active	Edit Upgrade View Applicants View Job Settings View Live Job
☐	Division Manager, HR Division Show Details	Boston, Massachusetts, United States	02/14/2026	03/13/2026	Active	
☐	Area Controller Show Details	Miami, Florida, United States	02/14/2026	03/13/2026	Active	

You can select job postings and activate, stop, or delete them.

You can edit a live posting or repost an expired posting.

RESUME BANK

Quest Oracle Community

Employers Job Seekers

POST A JOB

Career Center Home / Resume Bank

Resume Bank ⁱ

View complete resumes for free! If you find any candidates you are interested in, submit your interest to them. If they are interested in your opportunity, we connect you for just \$35.00 (members pay just \$30.00). If the candidate is not interested, you pay nothing!

OFCCP data collection: [Add New](#) | [Use Saved](#)

Resume Search

Keyword or Candidate ID

This Site's Results [Network Results](#)

12 Results Sort 1 - 12 of 12

Updated: 8 months, 24 days ago Application Systems Analyst II Lebanon (United States) ID: #11928001 Current / Recent History / Qualifications Company: IS-ERP Solutions Team Relocate: Yes Recent / Desired Pay: 117000 Per Year / Not specified Security Clearance: None View Candidate	Updated: 8 months, 28 days ago ERP Application Development Chapter Leader Lubon (PL) ID: #11910460 Current / Recent History / Qualifications Company: Pernod Ricard HQ Relocate: Yes Security Clearance: None View Candidate
Updated: 9 months, 7 days ago Manager - ERP Development & Security Portland, AZ (US) ID: #11910502 Current / Recent History / Qualifications	Updated: 9 months, 7 days ago Sr. IT Business Systems Analyst Mason (United States) ID: #11910019 Current / Recent History / Qualifications

Search through our resume database for your next great hire.

Use our filters to find the candidates that meet your criteria.

TEMPLATES

Quest Oracle Community

Employers Job Seekers Welcome Member

Home Search Stack Overflow POST A JOB

My Templates

Templates make your recruitment even easier by allowing you to re-use templates for common tasks.

My Letter Templates

These can be used when drafting emails to candidates, colleagues, and others.

There are no letter templates

Create Letter Template

My Job Templates

These are job templates that you can use to easily build your job postings.

There are no job templates

My Filter Templates

These are pre-screen filter templates that you can use to pre-screen applicants.

There are no screening filter templates

Create Filter Template

It's likely you will have similar postings, emails, or filters, which you can keep track of here.

Choose How You Want to Receive Applications

You only need to select ONE option. You do not need to enable all three.

The screenshot shows a web form titled "Choose How You Want to Receive Applications". It is divided into two main sections: "Contact Information" and "Applications".

Contact Information

Enter the contact information for candidates to apply to your position below.
Please note that your contact name and email address will not be displayed publicly.

Fields in this section include:

- Contact Person:
- Email Address:
- Phone:
- Ext:
- Fax:
- Apply URL:

Applications

By allowing online applications, you enable job seekers to apply for this job online through the job board. Their applications will be stored in your account, and any recipients you select below will be notified of new applications by email.

The recipients you select will not appear in the ad.

☒ **Allow Online Applications**

☐ **User Name**
user.name@email.com

Fields for adding a recipient:

- First Name:
- Last Name:
- Email:

Buttons: Clear, Add Recipient

Bottom buttons: Preview, Continue

Green lines connect the "Email Address" field to "Option 3", the "Apply URL" field to "Option 2", and the "Allow Online Applications" checkbox to "Option 1".

Option 1: Receive Applications Inside the Career Center

All candidates apply through the career center. Applications are saved in your employer dashboard where you can review and manage them.

- Applications stay inside your account
- Easy tracking and messaging
- No external systems required

Option 2: Send Applicants to Your Company Website

Add your Apply URL to redirect candidates to your company website. Applications are handled outside the career center.

- Works with your existing hiring system
- Keeps your internal workflow unchanged
- Career center drives candidate traffic

Option 3: Receive Applications by Email

Enter an email address to receive candidate applications directly in your inbox.

- Applications delivered instantly
- Simple and direct
- No dashboard management required

What Job Seekers See When They Apply

After you choose how to receive applications, job seekers will see the matching apply option when they click “Apply Now.”

The system automatically routes candidates based on the option you selected.

Career Center Applications

If You Chose Career Center Applications

Candidates apply directly inside the career center. Applications are stored in your employer dashboard where you can review, message, and manage applicants.

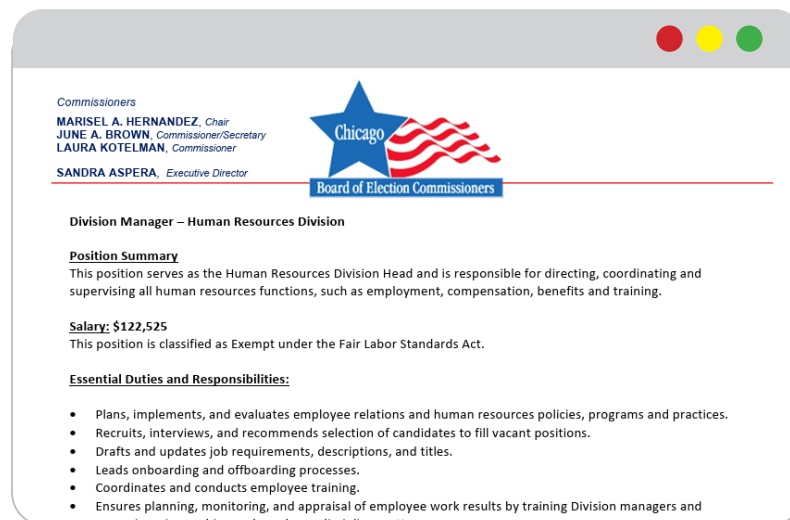
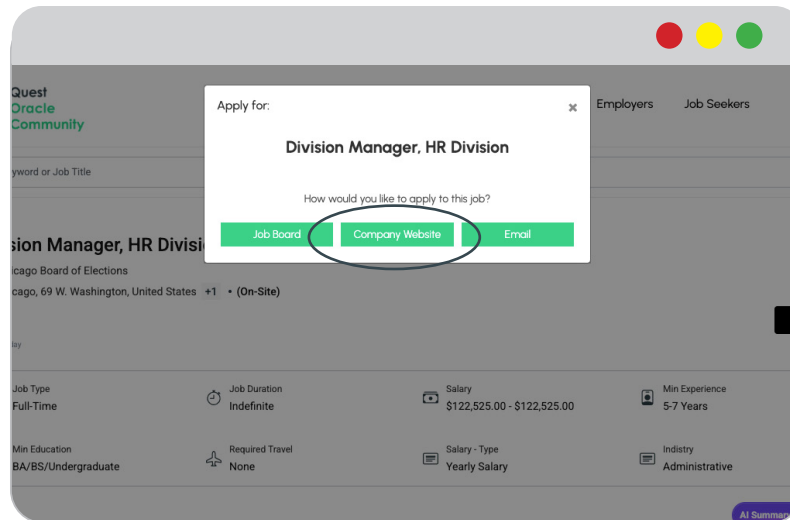
The diagram illustrates the application process flow. The top screenshot shows a modal window titled "Apply for: Division Manager, HR Division" with three options: "Job Board" (circled in red), "Company Website", and "Email". Below this is a green downward-pointing triangle. The bottom screenshot shows the "Apply for Job" page in the Quest Oracle Community career center, with fields for position, documents, and a cover letter section.

Candidates submit their application inside the career center.

Company Website Redirect

If You Chose Company Website Redirect

Candidates are sent to your company website using the Apply URL you entered. Applications are completed outside the career center.

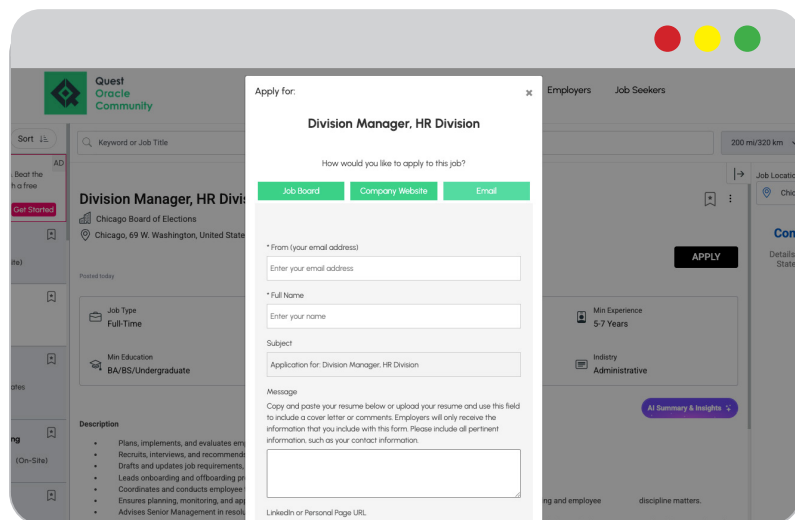
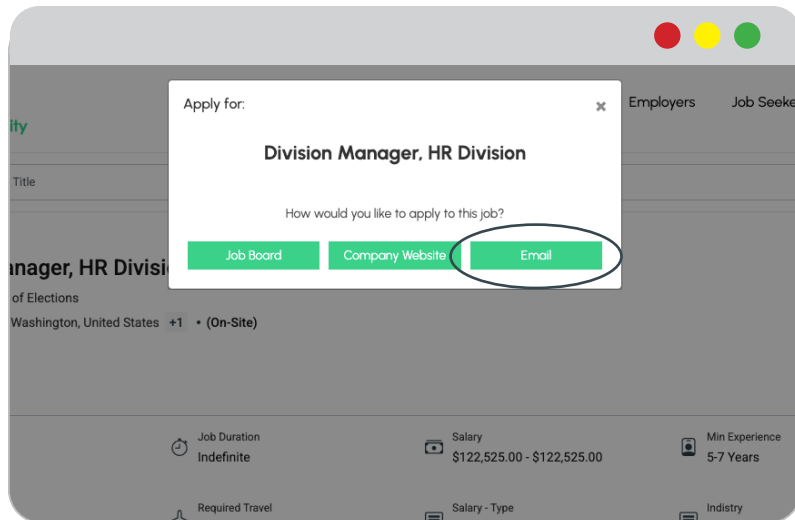


Candidates are redirected to your company's application page.

Email Applications

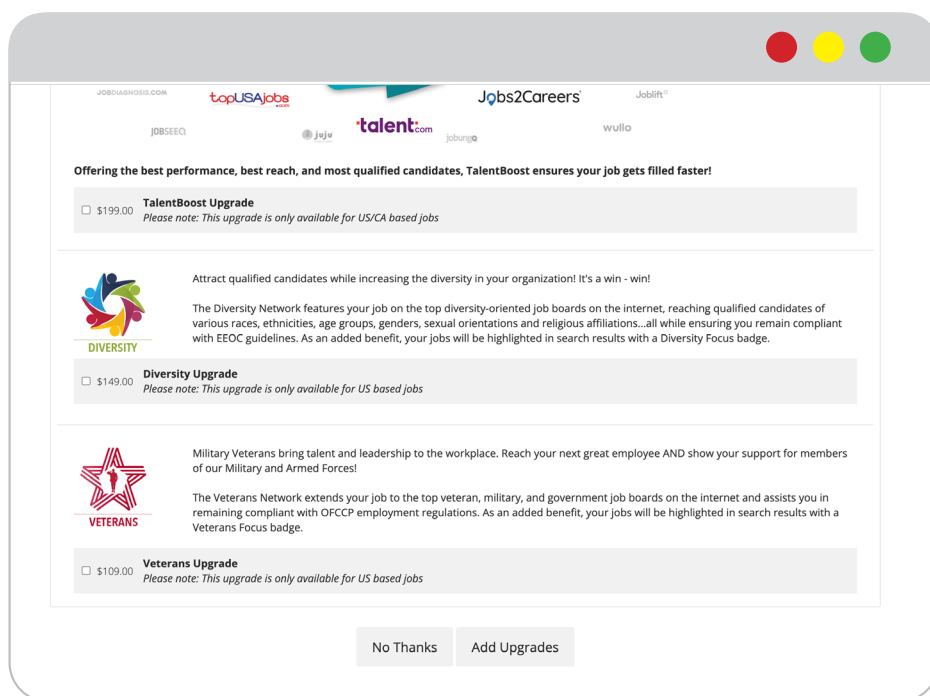
If You Chose Email Application

Candidates send their application through email to the address you provided. Applications go directly to your inbox.



Applications are delivered to your email.

UPGRADE YOUR POSTING



Spotlight Upgrade

Shine a spotlight on your job and get more candidates! Your job will be highlighted in search results to stand out from the crowd.

Featured Upgrade

When you upgrade your job to a Featured Posting, your opportunity is highlighted on the Career Center Job Board for added visibility.

Preferred Upgrade

Preferred jobs are shown at the top of the job listings. To give you maximum exposure.

TalentBoost Upgrade

Your posting will be distributed through a network of more than 1,000 recruitment sites to help expand your candidate reach.

Diversity/Veterans

Your job will be distributed to a collection of sites marketed specifically to diverse and veteran candidates.

EDIT JOB POSTINGS

My Jobs

For more information about the My Jobs page, [Click here](#).

Search

Enter keyword to search in Job name, position, description, company name, city or search by Job ID number

[Show Advanced Search Options](#)

View OFCCP Data

Viewing 1 - 3 of 3 Jobs

☐	Position	Location	Start	End	Status	Action
☐	Accounts Payable Analyst Show Details	Arlington, Virginia, United States	02/14/2026	03/13/2026	Active	
☐	Division Manager, HR Division Show Details	Boston, Massachusetts, United States	02/14/2026	03/13/2026	Active	
☐	Area Controller Show Details	Miami, Florida, United States	02/14/2026	03/13/2026	Active	

By allowing online applications, you enable job seekers to apply for this job online through the job board. Their applications will be stored in your account, and any recipients you select below will be notified of new applications by email.

The recipients you select will not appear in the ad.

☒ **Allow Online Applications**

☐ **User Name**
user.name@email.com

First Name:

Last Name:

Email:

On your "My Jobs" window, find the job you want to edit and hover on the icon under "Action" column, then click "Edit."
Update the required information on the next page. Once finished, click the 'Continue' button at the bottom of the page.

Contact Us:

Customer and Technical Support:

Momentive Software Customer Service

(860) 437-5700

clientserv@momentivesoftware.com

Association and Membership Information:

Quest Oracle Community

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Lexington, Kentucky

Phone: 1-800-225-0517

www.questoraclecommunity.org

questoraclecommunity.careerwebsite.com

