



Quest
Oracle
Community

CAREER CENTER

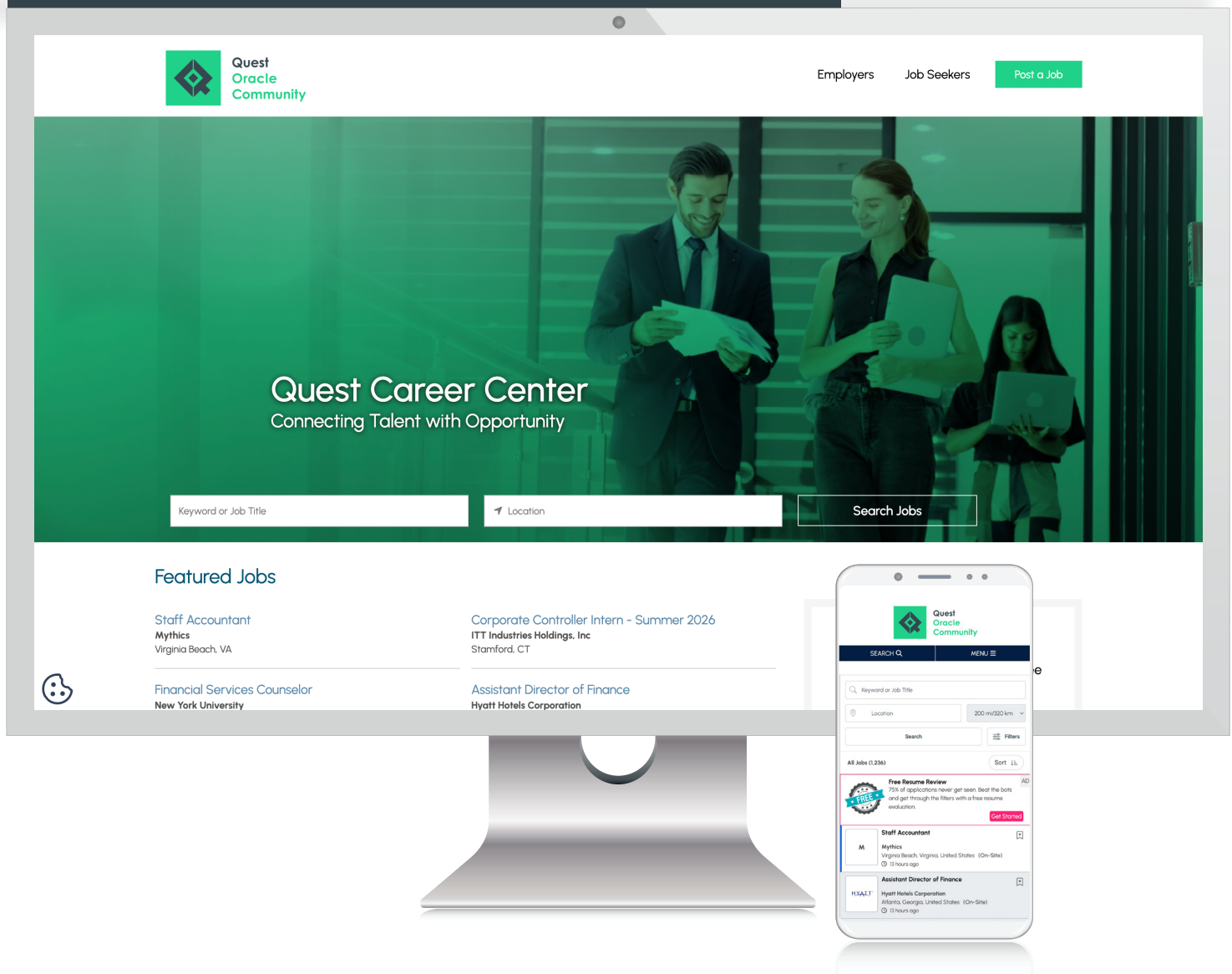
JOB SEEKER MANUAL



ymc Careers

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Welcome to the Quest Career Center

The Quest Career Center connects Oracle and enterprise technology professionals with meaningful opportunities across ERP, cloud applications, database management, business systems, and digital transformation. Whether you are pursuing roles in Oracle Cloud, JD Edwards, PeopleSoft, IT operations, implementation, consulting, project management, or related enterprise technology fields, we help you take the next step in your career with confidence.

JOB SEEKER BENEFITS

- **CREATE JOB ALERTS** and receive opportunities that match your skills, interests, and career goals.
- **UPLOAD YOUR RESUME** and connect with employers actively seeking qualified professionals. You stay in full control of your visibility.
- **RECEIVE A FREE RESUME REVIEW** to strengthen your professional presentation and increase your chances of landing interviews.
- **STAND OUT WITH PREMIUM SERVICES** including professional resume writing and interview preparation tailored to your career path.
- **ACCESS CAREER RESOURCES** covering professional growth, industry trends, leadership development, and work-life balance.
- **PARTNER WITH A CAREER COACH** who can help you clarify your goals, navigate career transitions, and build a strong professional brand.
- **EXPLORE COMMUNITY CONNECTIONS** to discover opportunities aligned with your values and professional interests.

Creating Your Job Seeker Account

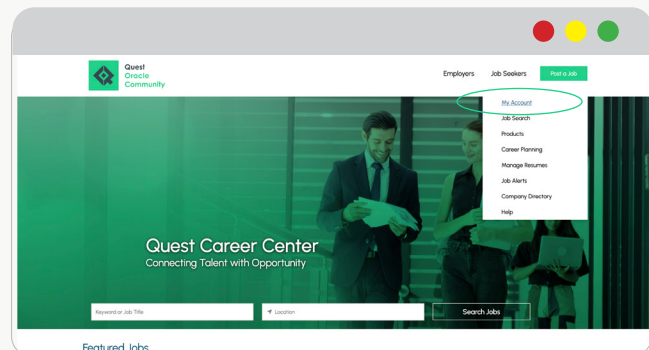
<https://questoraclecommunity.careerwebsite.com/account/>

Your account allows you to set up job alerts, apply for top jobs in the industry, publish your resume, and access other functions that require your login.

1. On the questoraclecommunity.careerwebsite.com homepage under the job seeker section, click on the My Account link.
2. Login and enter your details under the Create a New Account section.
3. Enter all required information.
Tip 1 - All required fields are marked with an asterisk.
Tip 2 - Keep your login credentials in a secure place. You will need these to login later.
4. You'll then arrive at your primary account homepage, which is displayed each time you log in.

ACCESSING YOUR ACCOUNT

Maximize your account: track applications, check messages, and get a FREE resume review!



Your My Account page includes several options:



SETTINGS

allows you to update personal information that was entered when the account was created.



MY MESSAGES

holds a welcome message that introduces you to your account and the functionality of the board. It also contains notifications and contact requests from employers.



MY JOB APPLICATIONS

organizes the job applications you've sent to employers and recruiters.



MY SAVED JOBS

contains jobs you've saved to review later or apply to at another time.

Job Alerts

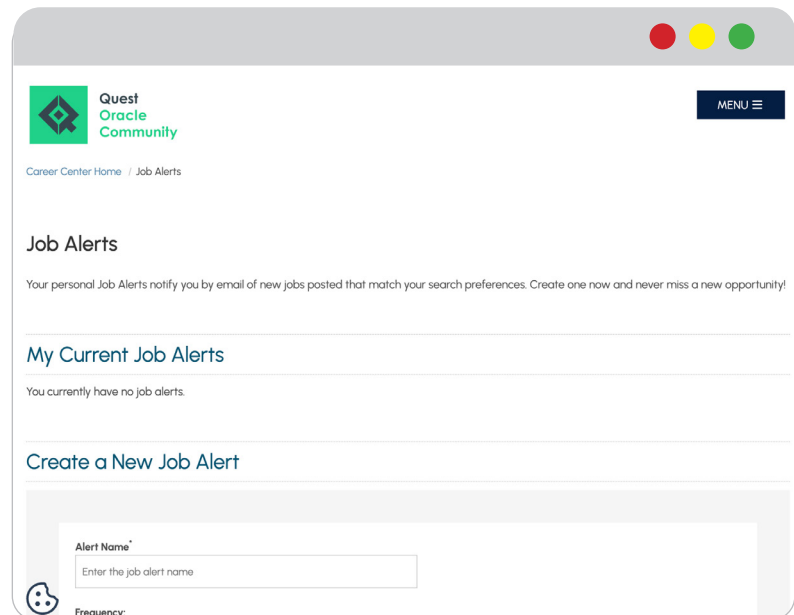
<https://questoraclecommunity.careerwebsite.com/job/alerts/>

Sign up for our Job Alerts and have any jobs matching your criteria sent straight to your inbox. There are 2 ways to sign up for a job alert:

1. From your account.

To create a job alert, set the desired criteria by using the fields under "**Create a New Job Alert.**"

(Note: You'll only get a job alert when jobs with those exact job functions, industries, and locations are selected.)

A screenshot of a web browser showing the 'Job Alerts' page on the Quest Oracle Community website. The page has a header with the logo and a 'MENU' button. Below the header, it says 'Career Center Home / Job Alerts'. The main heading is 'Job Alerts', followed by a subtext: 'Your personal Job Alerts notify you by email of new jobs posted that match your search preferences. Create one now and never miss a new opportunity!'. There are three main sections: 'My Current Job Alerts' (which says 'You currently have no job alerts.'), 'Create a New Job Alert' (with a subtext 'Alert Name*' and a text input field 'Enter the job alert name'), and a 'Frequency:' label at the bottom left of the form area.

2. From "Search Jobs" page.



Search for jobs on questoraclecommunity.careerwebsite.com and apply filters to view only jobs relevant to you.



When job results appear, enter your email address in the pop-up window.



Once completed, you will receive an email asking you to activate the job alert.



Click the activation link to start receiving job alert emails that match your criteria.

Searching and Viewing Jobs

<https://questoraclecommunity.careerwebsite.com/>

SEARCH JOBS

The screenshot displays the Quest Oracle Community job search interface. At the top, there's a navigation bar with 'Employers', 'Job Seekers', and 'Welcome Member'. Below this, a search bar allows filtering by 'Keyword or Job Title', 'Location', and a radius of '200 mi/320 km'. A 'Filters' button is also present. The main content area is divided into three sections: a list of jobs on the left, a detailed job view in the center, and a 'Job Location' sidebar on the right. The job list includes entries like 'Staff Accountant' (Mythics), 'Assistant Director of Finance' (Hyatt Hotels Corporation), 'Corporate Controller Intern - Summer 2026' (ITT Industries Holdings, Inc.), 'Financial Services Counselor' (New York University), and 'Accounts Payable Coord/Accounts Payable Coord 2/Sr Accounts Payabl...' (BHE GT&S). The detailed view for the 'Staff Accountant' job shows the employer 'Mythics', location 'Virginia Beach, Virginia, United States', and a salary of '\$70,000.00 - ...'. The 'Job Location' sidebar provides additional insights: Median Salary of \$4,265, Cost of Living Index of 66/100, Median Apartment Rent of \$1,826 - \$2,792, Safety Index of 58/100, and Utilities including Basic (\$175 - \$474), High-Speed Internet (\$50 - \$80), and Gasoline (\$3.1). A green line connects the 'star' icon on the job list to the 'COMMUNITY INTEL' text.

From here, you can **"Bookmark Jobs"** and **"Receive Alerts for this Search"**.

To bookmark jobs, click the **"star"** icon next to the preferred job and a pop-up window will appear to notify you that your job has been saved to your account.

To receive alerts for your search, toggle the alert option, click 'Create Alert' in the pop-up window, and enter your email address.

COMMUNITY INTEL

Streamlined Job Search with Tailored Location Insights:

With global data on salary, safety, cost of living, and more, this tool simplifies your job search and helps you confidently decide when to apply for your dream job.

VIEW JOBS

The screenshot displays the Quest Oracle Community career website interface. At the top, there are navigation links for "Employers", "Job Seekers", and "Welcome Member". The main header includes the Quest Oracle Community logo and a search bar with filters for "Keyword or Job Title", "Location", and "200 mi/320 km".

On the left sidebar, there are several job listings:

- Free Resume Review**: A badge indicating a free resume evaluation service.
- Staff Accountant**: Myithics, Virginia Beach, Virginia, United States (On-Site), 13 hours ago.
- Assistant Director of Finance**: Hyatt Hotels Corporation, Atlanta, Georgia, United States (On-Site), 14 hours ago.
- Corporate Controller Intern - Summer 2026**: ITT Industries Holdings, Inc., Stamford, Connecticut, United States (On-Site), 14 hours ago.
- Financial Services Counselor**: New York University, New York, New York, United States (On-Site), 14 hours ago.
- Accounts Payable Coord/Accounts Payable Coord 2/Sr Accounts Payabl...**: BHE GT&S, Glen Allen, Virginia, United States (On-Site), 14 hours ago.

The main content area displays the details for the **Staff Accountant** position at Myithics in Virginia Beach, Virginia, United States (On-Site). The job was posted 13 hours ago. The salary is \$70,000.00 ~... and the industry is Other. The job ID is 2026-4409, and it is a Regular Full-Time position with 1 opening. The category is Myithics, LLC, Virginia Beach, VA.

The right sidebar provides additional information:

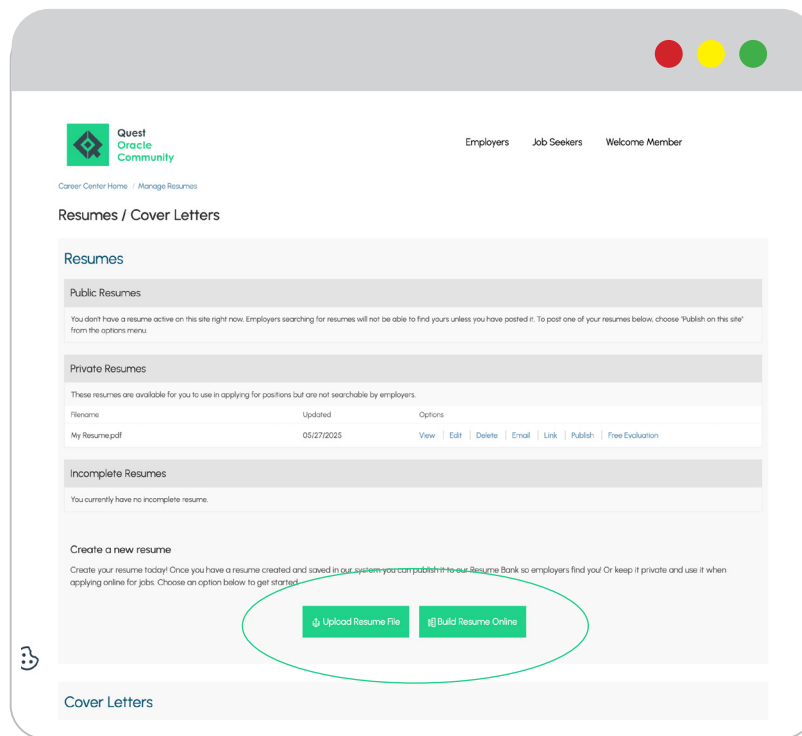
- Job Location**: Virginia Beach, Virginia, United States
- Median Salary**: \$4,265 (Net Salary per month)
- Cost of Living Index**: 66/100
- Median Apartment Rent in City Center**: \$1,826 - \$2,792 (1-3 Bedroom)
- Safety Index**: 58/100
- Utilities**: Basic (\$175 - \$474) and High-Speed Internet (\$50 - \$80)
- Transportation**: Gasoline (\$3.14 (1 gallon))

At the bottom of the job details, there is an "AI Summary & Insights" button and a section titled "Overview" which states: "As a federal government contractor and a recipient of federal funding, Myithics and Emergent is required to abide by the Drug-Free Workplace Act, which requires Myithics and Emergent to provide a drug-free workplace, among other obligations. As part of this effort, Myithics and Emergent requires pre-employment drug tests for all..."

Spend less time searching and more time applying to relevant positions with the immersive “**Job Search**” page. The layout allows you to view job search results and job details on one screen, making searches faster.

Resume Career Profile

<https://questoraclecommunity.careerwebsite.com/resumes/>



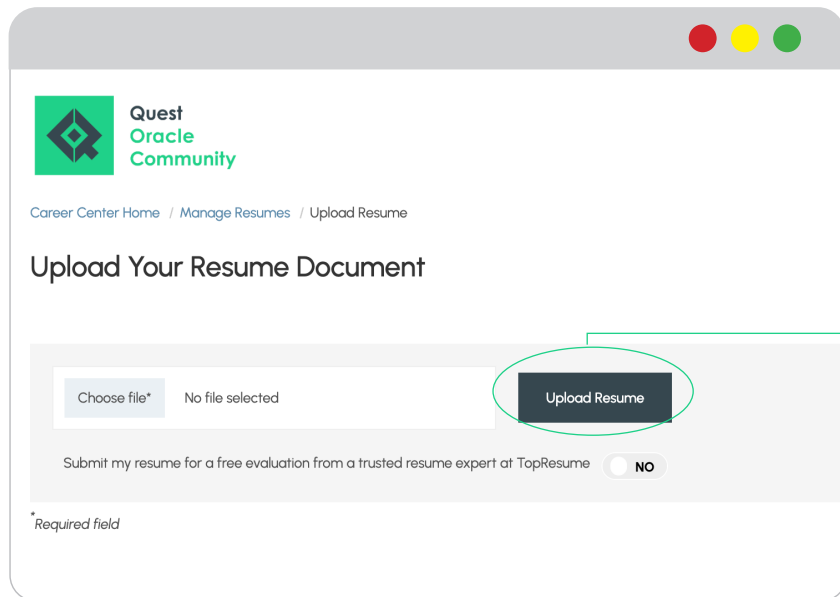
You have two options on how to build your profile on the Job Board.

1. Upload an existing document (DOC, PDF)
2. Build online resume

You can store multiple resumes on your account, but you'll need to select one to be published to the resume bank for employers to view. By default, your resume stays anonymous until an employer submits a contact request, which will then allow them to reach out to you directly.

YM Careers uses a third-party parsing software to pinpoint specific contact information in a document and hide it from an employer's view. While the parsing is accurate, we provide users with steps to double-check their work before saving the final version of the resume.

UPLOAD AN EXISTING DOCUMENT



Quest
Oracle
Community

Career Center Home / Manage Resumes / Upload Resume

Upload Your Resume Document

Choose file* No file selected

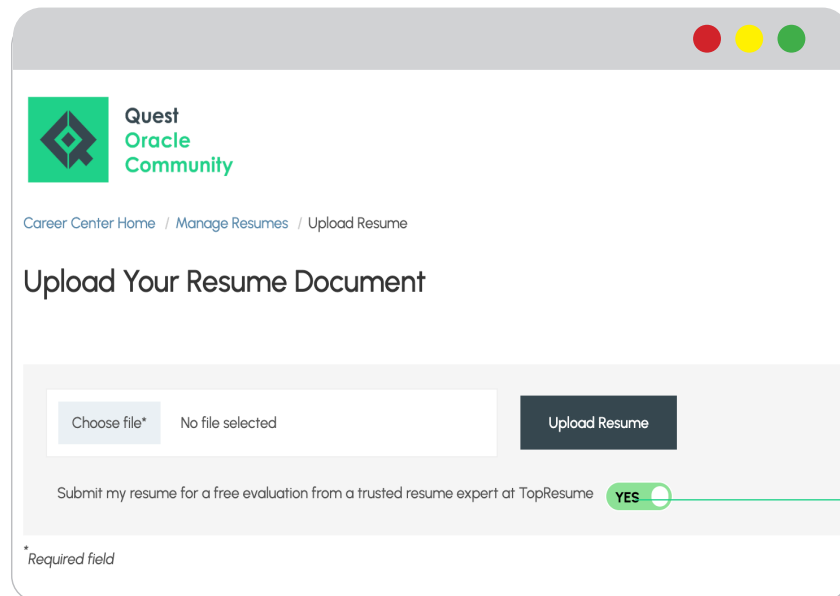
Upload Resume

Submit my resume for a free evaluation from a trusted resume expert at TopResume ☐ NO

* Required field

We accept resumes in both DOC and PDF format.

To upload, browse for the file to upload, then click on the "Upload Resume" button.



Quest
Oracle
Community

Career Center Home / Manage Resumes / Upload Resume

Upload Your Resume Document

Choose file* No file selected

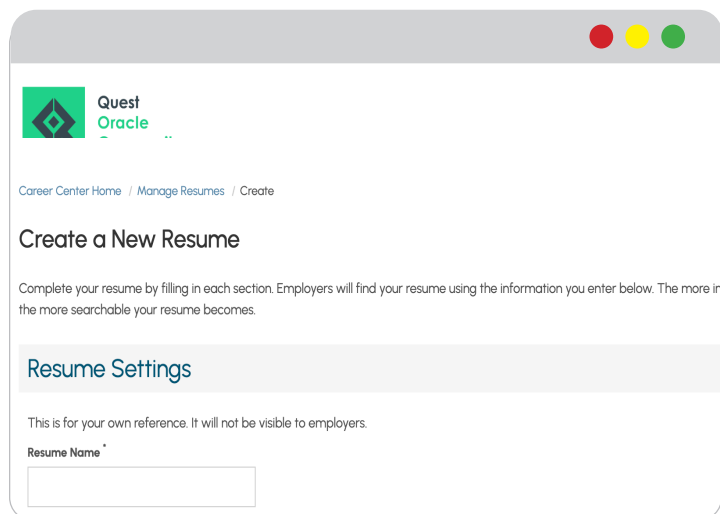
Upload Resume

Submit my resume for a free evaluation from a trusted resume expert at TopResume ☒ YES

* Required field

You also have an option to submit your resume for FREE evaluation from a trusted resume expert at TopResume.

BUILD AN ONLINE RESUME



Quest Oracle

Career Center Home / Manage Resumes / Create

Create a New Resume

Complete your resume by filling in each section. Employers will find your resume using the information you enter below. The more information you provide, the more searchable your resume becomes.

Resume Settings

This is for your own reference. It will not be visible to employers.

Resume Name *

Once you have reviewed the information and are ready to proceed, click the “Save and Continue” button at the bottom of the screen. This is also where you can choose to immediately publish your resume in the resume bank.

A few things to keep in mind or note about this setup:

- All fields with the * (asterisk) are required. A user cannot move forward without filling them.
- Any information not filled in, but is required, is flagged if the user tries to upload information. The user must go back, then fill in the missing information field indicated with the red flag.
- The summary highlights your profile and is the section employers see when browsing the resume bank. This section is limited to 200 characters.

RESUME OPTIONS

VIEW – This allows you to view the resume. Contact information is included. As the job seeker, you see your information.

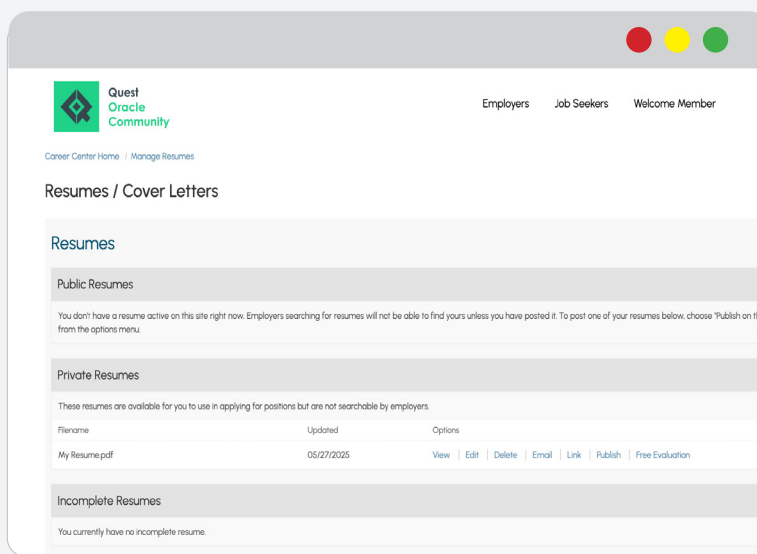
EDIT – Go back at any time and edit or update any of the information you previously added to the site.

DELETE – Remove the resume completely from your account.

EMAIL – This allows you to directly e-mail a resume to an address that's typed into the field.

PUBLISH – This allows you to make your resume searchable by employers. When you click “Publish” & confirm, your resume will be publicly available for recruiters to find.

FREE EVALUATION – This option provides a professional review of your resume. Clicking on it will submit your resume for feedback, and you will receive suggestions on how to improve it.



Quest Oracle Community

Employers Job Seekers Welcome Member

Career Center Home / Manage Resumes

Resumes / Cover Letters

Resumes

Filename	Updated	Options
My Resume.pdf	05/27/2025	View Edit Delete Email Link Publish Free Evaluation

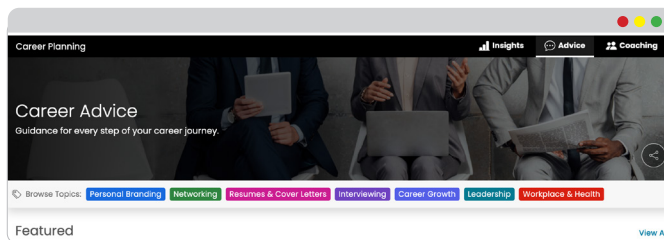
Career Planning Portal

The Quest Career Center serves as a complete career planning destination where job seekers can access valuable tools and guidance to support their professional growth.

CAREER ADVICE

<https://questoraclecommunity.careerwebsite.com/career-advice/>

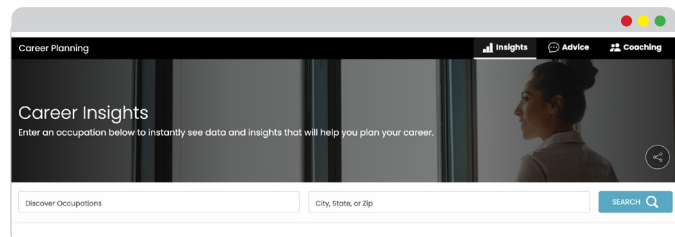
Explore expert articles covering job search strategies, resume writing, interview preparation, and career development for Oracle, enterprise technology, ERP, cloud applications, and IT professionals.



CAREER INSIGHTS

<https://questoraclecommunity.careerwebsite.com/career-insights/>

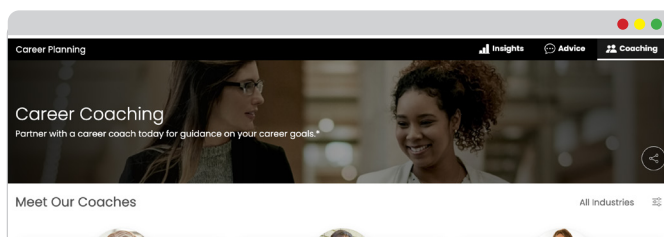
Stay informed with technology trends, professional guidance, and insights designed to help Oracle, ERP, cloud applications, and enterprise technology professionals navigate their career path.



CAREER COACHING

<https://questoraclecommunity.careerwebsite.com/career-coaching/>

Connect with professional career coaches who can help you clarify your career goals, strengthen your resume, and prepare for interviews.



Explore a variety of coaches to find the right professional who can guide you toward your next career opportunity.

Job Seeker Premium Services

<https://questoraclecommunity.careerwebsite.com/pricing/>

Stand out from the competition. Job Seeker Premium Services on the Quest Career Center offers you professional writing assistance and interview preparation to capture the attention of potential employers and land your dream role.

The screenshot shows a web browser window with the Quest Oracle Community logo in the top left and a menu icon in the top right. The main heading is "Job Seeker Premium Services". Below it is the subheading "Level up your career game with confidence". A paragraph describes the services: "Our top-notch resume, cover letter, and LinkedIn services will make you stand out from the crowd, impress employers, and score those dream job offers. Gain perspective and confidence from the experts, and increase your job search success with a quick turnaround." There are two service cards. The first card is titled "Free Resume" and offers a "Get a free, confidential review from a resume expert." for "\$0". It has a "GET STARTED" button and two bullet points: "Reviewed style & organization to make sure your resume is neat and clearly organized." and "Writing & mechanics checked to ensure the writing is easy to understand and free of mistakes." The second card is titled "Professional Growth" and offers "An expertly written and keyword-optimized resume that sets you apart." for "\$149". It has a "BUY NOW" button and two bullet points: "Professionally written by experts that know your industry." and "Formatted to get an Employer's attention."

Job Seeker Premium Services

Level up your career game with confidence

Our top-notch resume, cover letter, and LinkedIn services will make you stand out from the crowd, impress employers, and score those dream job offers. Gain perspective and confidence from the experts, and increase your job search success with a quick turnaround.

Service	Price	Button	Benefits
Free Resume	\$0	GET STARTED	- Reviewed style & organization to make sure your resume is neat and clearly organized. - Writing & mechanics checked to ensure the writing is easy to understand and free of mistakes.
Professional Growth	\$149	BUY NOW	- Professionally written by experts that know your industry. - Formatted to get an Employer's attention.



Personalized CVs for Success.

Get noticed by employers with a tailored CV that showcases your strengths.



Cover Letters to Make an Impact.

Secure more interviews with professionally formatted cover letters.



Interview Prep.

Increase interview readiness with guidance from an expert.



LinkedIn Profiles that Stand Out.

Optimize your profile for job-search success.

Contact Us:

Customer and Technical Support:

Momentive Software Customer Service
(860) 437-5700
clientserv@momentivesoftware.com

Association and Membership Information:

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questoraclecommunity.careerwebsite.com

